

Sally Story,
Owner of Sally Wags
978-473-9794



Sally Wags LLC Client Information

Client's Name		Clients Pet Name/Age		M	F
				Sex	
Clients Pet Name	Male or Female				
Home Phone	Work Phone	Home Phone	Work Phone		
Address					
City, ST ZIP Code					

Alternative Contacts

In the event I cannot contact you and have trouble entering your home, is there another person with access to your home?

Primary Contact		Secondary Contact	
Home Phone	Work Phone	Home Phone	Work Phone
Address		Address	
City, ST ZIP Code		City, ST ZIP Code	

Veterinarian Information

Hospital/Clinic Preference	
Veterinarian Name	Phone Number
Insurance Company	Policy Number

Allergies/Special Health Concerns that Sally Wags LLC should be aware of.

I authorize Sally Story, Owner of Sally Wags LLC, to transport my pet to his/her Veterinarian Office if there is an extreme emergency and I am unable to do so myself.

Pet Owners Signature	Date

Home Security Information

Security/Alarm Company

Code Name/Gate Code/House Code

Alarm Company Phone Number

Spare Key Location

Miscellaneous Household Information

Where are these things located in your home.

Dog Food and Treats

Leashes/Collars

Poop Bags

Where would you like me to dispose of waste?

Cleaning Supplies
for Accidents

Fire Extinguisher

Electrical Panel

Main Water Shut Off Valve

Pet Information

Pet Name

Age

Male or Female

Clients Pet Name

Age

M F
Sex

Clients Pet Name

Age

Male or Female

Are all your pets Spayed or Neutered

Do you Crate your
pet?

Free run of the
house?

Electric Fence?

Electric Fence Collar
Location

Feeding Instructions:

Medication Instructions:

Behavioral Information of your pet(s)

Socializes with people/children well?

Socializes with other animals well?

Fears or anxieties?

Walks Well on a leash?

How is your pet **off** Leash?

How is your pet on car rides?

Additional Information you want to share?



Terms and Conditions the undersigned parties to Sally Wags LLC service contract hereby agree as follows:

1. This contract will take effect upon signature by both client and Sally Wags LLC and will remain in effect until terminated by either party as provided below in Paragraph 10. This contract covers the care of the pet(s) specified by the above client. Client authorizes Sally Wags LLC to enter clients home to perform the services discussed in this contract, including any special services involving transportation and overnight stays.
2. Client may make telephone or email reservations for services at any time during the term of this contract. Client acknowledges that service is not scheduled until Sally Wags LLC confirms with the client that the reservation has been accepted. Confirmation may be via email or telephone. All scheduled visits will be governed by all of the terms of this contract. Sally Wags LLC will make every effort to accommodate all requests for services.
3. Owner will inform their Veterinarian that Sally Wags LLC will be caring for their pet(s) in their absence. If possible, owner will decide to have payment plan set up in advance with their Veterinarian office by leaving their credit card number on file. If a medical emergency should arise for the pet, Sally Wags LLC will make every effort to contact the owner but if time is of the essence owner authorizes Sally Wags LLC to seek medical services at the closest Veterinarian Hospital.
4. If the client needs to cancel a reservation, the following is the cancellation policy for each type of Sally Wags LLC services:
 - ***Daily Service:** If cancellation should occur with less than 48 hours notice, 50% of the scheduled daily services will be applied.
 - ***Vacation services:** In the event the client returns early from a trip, no refunds will be given as I have reserved that time for your pets services.
If owner cancels their trip entirely a \$25.00 fee will be applied if not notified within 7 days of trips cancellation. If owner plans on extending their trip they must telephone me a minimum of 12 hours in advance of the last pet service. Owner agrees to pay all additional service fees promptly upon their return.
 - ***Holiday Pet Service:** If owner cancels, 50% of entire booking fee will apply for all notification 48 hours to scheduled services.
5. Client acknowledges that payment is due upon completion of a scheduled service without further invoice or notice.
 - Daily Services** must be paid in full on last visit of the week. If there are more than 2 missed payments during scheduled weekly services, payment must be received at the beginning of scheduled week and thereafter to move forward with Sally Wags LLC' pet services.
 - Vacation Services** must be paid up front for first time customers. Regular customers pay ½ total up front and remainder upon return home. Sally Wags LLC accepts checks or cash payment. A ten dollar fee (\$10) will be applied to unpaid balances after 7 days, and an additional dollar (\$1) each day thereafter. Return check fees will be the client's responsibility. Client agrees to reimburse Sally Wags LLC for any additional charges incurred while away such as dog food. In the event it is necessary to initiate collection proceedings on the account, Client will be responsible for all attorney's fees and costs of collection, at time of consultation.

6. Client will provide Sally Wags LLC, with (1) set of house keys during the initial appointment. Clients keys will be returned to client when services provided have ended. Keys will be returned only to individuals designated by client on this contract. In the even that it is necessary for Sally Wags LLC to employ a locksmith to gain entry to clients home due to a malfunction of the lock or other event outside of Sally Wags LLC control, the client expressly authorizes Sally Wags LLC to utilize a locksmith, and the client shall be responsible for all costs incurred. Sally Wags LLC will make every effort to contact client or clients emergency contact before engaging any locksmith services.
7. Client acknowledges that if anyone else has access to clients home while Sally Wags LLC is performing services, or clients pet(s) has free access to the outdoors, Sally Wags LLC is not liable for damages or losses to clients home or pet.
8. Client certifies that all pets are currently vaccinated. If owner/employee of Sally Wags LLC is be bitten or otherwise exposed to disease or ailment from clients pet(s), it will be the clients responsibility to pay all costs and damages incurred by their pet.
9. Sally Wags LLC agrees to provide the services stated in the contract in a reliable, caring and trustworthy manner. In the event that Sally Wags LLC encounters a situation that is out of her control, including, but not limited to, inclement weather, natural disasters, acts of God, unpredictable animal behavior, or sudden sickness or death of the pet(s), Sally Wags LLC is entrusted to use best judgement in caring for clients pet(s) and home. In consideration of the care provided by Sally Wags LLC, and as an express condition thereof, the client expressly waives and relinquishes any and all claims against Sally Wags LLC except those arising from Sally Wags LLC gross negligence or willful misconduct.
10. Sally Wags LLC may terminate this contract at any time by written notice to the client. Sally Wags LLC will be entitled to payment for all services rendered until such written notice of termination is received. Sally Wags LLC will not terminate this contract during a period of scheduled services unless we determine, that a danger exists to the health and/or safety of any employee of Sally Wags LLC. Every attempt will be made to notify the client and the clients specified emergency contacts regarding such a situation, at which time a reasonable solution may be negotiated.
I have reviewed this current contract of Sally Wags LLC in its entirety. The information that I have provided is complete and accurate and I agree to all the terms and conditions as set out above.

Pet Owner Signature

Print Name

Date

Sally Wags LLC Signature

Print Name

Date

"Until one has loved an animal, a part of one's soul remains unawakened."